

**Northridge South Neighborhood Council**  
**Minutes of Special Public Meeting**  
**Thursday, May 20, 2010, 7:00 PM**  
**Northridge Middle School – Library**  
**17960 Chase Street • Northridge, CA 91325**

1. **Call to order: 7:05 PM**
2. **Pledge of Allegiance recited**
3. **Interim Board of Directors Roll Call**

**Interim Board members present**

Irene Boyd  
Gabriela Erickson  
Nick Franchino  
Judi Greenberg  
Loneathea Jones  
Margaret Landers  
Christopher Morneau  
Donnal Poppe  
Scott Sterling

**Interim Board members not present**

David Dirro  
Sher Hogan  
Chris Sales

Nick Franchino announced that there was a required quorum of seven (7) members present and moved to proceed with all items listed on the Special Meeting Agenda.

Acceptance of minutes from the April 22, 2010 meeting was postponed, since these have not yet been prepared.

Mr. Franchino gave a brief overview of the purpose of the Special Meeting (outlined herein and in the meeting agenda), and volunteered to serve as Interim Board President for at least part of the meeting (until execution of Agenda Item # 5 – Selection of Officers for the Interim Board of Directors).

4. **Public Comments**

Mr. Franchino introduced a motion to move this item to the end of the agenda since Item #s 5-9 had greater priority. The motion was discussed and moved to vote. Voting was unanimously in favor with no abstentions.

5. **Selection of Officers for the Interim Board of Directors**

In accordance with Article VII, Sec. A of the Northridge South Neighborhood Council (NSNC) Bylaws, "An Interim Board of Directors ... shall be established to oversee the functions of the NSNC immediately after Certification and prior to the election of the initial Permanent Board ...". Furthermore, Article VII, Sec. B states: "The Interim Board shall consist of 12 Stakeholders who have served in the formation of the NSNC ...". A motion was introduced to decide on a process for nominating the Interim Board officers.

In discussion, the Interim Board members agreed to elect a President, Vice President, Secretary, and Treasurer to mirror the officer structure set forth in the Bylaws for the Initial Permanent Board. The discussion was moved to a vote and voting was unanimously in favor with no abstentions. Motions followed to nominate the Interim Board officers as follows:

Nick Franchino	President
Scott Sterling	Vice President
Chris Morneau	Secretary
David Dirro	Treasurer

Each nomination was moved to vote among the Interim Board, and voting for each candidate was in favor by majority with abstentions only by the candidates themselves for their respective seat (with the exception of David Dirro, who was not present).

**6. Set Schedule for Regular Interim Board Meetings**

A motion was introduced to continue conducting the regular Interim Board Meetings on the fourth Thursday of every month at 7:00pm, Northridge Middle School. Unless arranged otherwise and so notified accordingly, the meetings shall be conducted in the school library. Also, should the regularly scheduled meetings conflict with any major holiday, the Interim Board shall move to reschedule the meeting to a different Thursday evening. Due to timing, however, it is anticipated that this issue will be more of a concern for the Interim Permanent Board during its term. The motion was moved to a vote and voting was unanimously in favor of continuing the current monthly regular meeting schedule.

**7. Set Timetable for Town Hall Selection Process as Identified in Bylaws**

A motion was introduced to: a) establish a date for the Town Hall meeting, as mandated by the NSNC Bylaws, for the purpose of selecting the Initial Permanent Board of Directors, and b) establish deadline dates for all required actions leading up to the Town Hall. In discussion, the bylaws were reviewed and interpreted (in some cases debated), and calendars were used to select the most appropriate milestone dates. Motions followed to establish the following dates for the Town Hall and all prerequisite actions:

Deadline for posting fliers at a minimum of five (5) locations to solicit for candidates for the Initial Permanent Board of Directors	<b>May 29, 2010</b>
Deadline for candidates to submit their applications	<b>July 06, 2010</b>
Deadline to post information about the Town Hall selection process and the candidates [posting must again be at a minimum of five (5) locations, plus on the NSNC website]	<b>July 08, 2010</b>
Deadline for the Interim Board-appointed Neutral Third Party (NTP) to receive all candidate applications and Town Hall materials	<b>July 18, 2010</b>
Town Hall Meeting	<b>July 29, 2010</b>

Motions to accept each of the above dates were moved to a vote. Voting was unanimously in favor with no abstentions.

**8. Update Posting Locations to Ensure the Minimum of Five (5) Public Notice Locations**

A motion was introduced to open this agenda item for discussion. It was noted that seven (7) posting locations were used for the NSNC Certification, and no less than five (5) of them could be again used for posting public notices regarding the Town Hall. However, some of the locations are problematic: a) Fire Station 103 receives very little pedestrian traffic, and b) the local public schools may be closed or in limited operation due to summer break. A motion was introduced to retain at least five (5) of the current seven (7) locations, and to further address this issue at the regularly scheduled NSNC meeting on May 27, 2010. The motion was moved to a vote and voting was unanimously in favor of continuance with no abstentions.

**9. All Other Matters Related to the Town Hall Board of Directors Selection Process**

No specific motions were introduced regarding these miscellaneous items, but general discussions ensued. Where applicable, decisions were made by majority agreement.

- a. Outreach Flier for Soliciting Candidates – It was decided that the Interim Board need not create a new flier design. Standard forms can be downloaded from the Los Angeles City Clerk website and modified as needed. Interim Board member Irene Boyd volunteered to e-mail a link for said website to the other Interim Board members. Nick Franchino and Gabi Erickson volunteered to prepare the flier in English and Spanish.
- b. Candidate Requirements – Per Agenda Item 9.a (above), it was decided to use standard Los Angeles City Clerk forms as templates.
- c. Candidate Application Process – Interim Board member Donnal Poppe volunteered to investigate and report back at the May 27, 2010 meeting regarding processing requirements for candidate applications.
- d. Candidate Application Deadline – See Agenda Item # 7, above.
- e. Selection Process – Not discussed; this process is outlined in the NSNC Bylaws.
- f. Town Hall Location – It was decided that the Town Hall Meeting will take place at Northridge Middle School – Multi-Purpose Room.
- g. NSNC Contact Information for Questions and/or to Obtain Candidate Applications – Interim Board Vice President Scott Sterling volunteered to be the contact for candidate application submissions. It was agreed upon that submissions should be made to one of the following locations: a) North Valley Regional Chamber of Commerce (9401 Reseda Blvd., Northridge, CA 91324), b) Northridge Middle School (c/o Interim Board Member Judi Greenberg; address listed on Page 1 header); or c) via e-mail to [northridgesouth@gmail.com](mailto:northridgesouth@gmail.com). Mr. Sterling also volunteered to solicit for a Neutral Third Party, whose role in the Town Hall Meeting is defined and required by the NSNC Bylaws.

**10. Adjournment at 9:03pm.**

Regarding Agenda Item 4, no speaker cards for public comment were submitted. However, speakers from the audience were provided the opportunity to ask questions and / or make comments relative to the proceedings.