



Northridge South Neighborhood Council
Minutes of Regular Board Meeting
December 15, 2016

1) Call to Order and Pledge of Allegiance: The meeting was called to order at 7:01 p.m. by James Ashjian. Sal Pelaez led the Pledge of Allegiance.

2) Board of Directors Roll Call: Present: James Ashjian, Michael Bell, Jennifer Elliott, Jose Hernandez, Karen Lott, Marilynn Meyer, Sal Pelaez, Donnal Poppe, Jose Portillo, Stephanie Schwinn
Absent: C.J. Berina, Nour Chaaban, Valerie Collins, Courtney Molnar, Fred Youssif

3) Approval of minutes from November 17, 2016 Meeting: Motion to approve the minutes as written made by Marilynn Meyer and seconded by Michael Bell. Motion passed with ten “yes” votes.

4) Comments by public officials:

- a. **CD 12:** Not present
- b. **Other public officials:** None present

5) General public comment on non-agendized items: *Glenn Bailey, President, Northridge East Neighborhood Council:* The Valley Alliance of Neighborhood Councils Planning Forum (held November 10, 2016 at CBS Studios, Studio City) was well-received. This forum is held every two years. The Neighborhood Council Anniversary mixer will be held on March 9, 2017 at CBS Studios in Studio City. This event is self-supported by neighborhood councils, and NSNC is invited to be a sponsor at a cost of \$250.00. Would like to try to coordinate communication among the liaisons on the SF Valley councils. Each council needs to appoint two new liaisons: one for “Film” and one for “Purposeful Aging”.

6) President’s Comments: The CD 12 Holiday Breakfast was today. Saturday, December 17, 2016 is the Devonshire PALS toy giveaway. The event starts at 9:00 a.m. and volunteers need to report by 8:30 a.m.

7) Old Business:

- a. **Budget Update:** At the end of November 2016 we had \$9,965.00. So far this year we have spent \$28,000.00. At the January 2017 agenda setting meeting we should review the budget and make reallocations as needed.
- b. **Approval of Monthly Reconciliation Report:** In November 2016 we paid for storage and website hosting, and the payments for Fire Station 103’s ice machine and the Reseda Boulevard flagpole cleared. The November 2016 MER was approved with ten “yes” votes.

8) New Business:

- a. **Statement by Food and Water Watch Regarding Aliso Canyon, and NSNC Position Letter:** No one from Food and Water Watch was present. Food and Water Watch had requested that NSNC support shutting down Aliso Canyon. James Ashjian prepared a letter stating NSNC’s position that Aliso Canyon should not be shut down. Michael Bell moved to accept the letter and Donnal Poppe seconded. Motion passed with ten “yes” votes.

b. Motion to Support Foster Children Resource Center: Michael Bell sent the Foster Children Resource Center a letter asking if they wanted to apply for an NPG, and we are awaiting their response. He suggested that we consider this funding at the January 2017 agenda setting meeting. After discussion, the amount of the NPG will range between \$500.00 - \$1,000.00. Stephanie Schwinn will liaison with the Center.

c. Alison Mini-Park Work Day: The work day is scheduled for January 7, 2017 from 9:00 – 12:00. Stephanie Schwinn said that homeless people are using the lanterna as toilet facilities. Also, wooden pallets are left there. Michael Bell moved to approve up to \$250.00 for supplies, and Donnal Poppe seconded. Motion passed with ten “yes” votes.

d. Neighborhood Council Sustainability Alliance Mission Statement: Sal Pelaez read aloud the mission statement: *We, the Northridge South Neighborhood Council, formally agree to be a member of the Neighborhood Council Sustainability Alliance. The Neighborhood Council Sustainability Alliance advances sustainability and resilience across Los Angeles through advocacy, sharing of best practices, and community action.* Jose Portillo moved to agree to the statement, and Marilyn Meyer seconded. Motion passed with ten “yes” votes.

e. Update on Website Changes: Sal Pelaez spoke with Christine Smith of “The Mailroom”. The Mailroom does website work for other NCs. We want a like-for-like pour over of our existing website. It will cost \$600.00 to create the new website, which includes one month of free hosting, then a monthly charge of \$115.00. The monthly charge may be reduced if someone on the board will post the agenda and minutes and any photos. A test site will be created shortly. Sal Pelaez moved to accept the change in web hosting at \$600.00 and \$115.00 per month thereafter, and Jose Portillo seconded. Motion passed with ten “yes” votes.

f. Appointment of Homeless Liaison: James Ashjian moved to appoint Nour Chaaban as the NSNC Homeless Liaison, subject to her acceptance of the appointment, and Donnal Poppe seconded. Motion passed with ten “yes” votes.

g. Vote to Accept Board Member to PLUM Committee: No action was taken to accept Nour Chaaban to PLUM, as joining a committee does not require a vote.

9) Committee Reports: *PLUM Committee:* Donnal Poppe reported that for 17567 Chase Street, an SFD, a building permit for adding a carport was secured, as was a change of use permit to an ambulatory care facility. The permits are in order, but we should keep an eye on this. Six residents and their caregivers are allowed, but there is a tendency to abuse the limits. There is a statewide mandate to increase density and integrate care facilities in SFD neighborhoods. She will prepare a “Basic Zoning 101” class to be presented at the February 2017 stakeholder meeting. There is a proposed “Accessory Dwelling Unit” ordinance for SFD areas. The NSNC may want to review the ordinance and prepare a Community Impact Statement.

10) Board member announcements:

Michael Bell announced that board members with expired codes of conduct are suspended as of November 1, 2016.

Marilynn Meyer requested to place “Citrus Sunday” on the January 2017 agenda setting meeting agenda.

Jose Portillo requested to place “Bike Safety Event” on the January 2017 agenda setting meeting agenda.

Stephanie Schwinn announced that she got quotes for our new tri-fold brochure. We need photos of the current board for the brochure.

11) Adjournment: Sal Pelaez moved to adjourn and Donnal Poppe seconded. Approved with ten “yes” votes. Meeting adjourned at 8:11 p.m.